



JOB ANNOUNCEMENT

Reference: WFTO – 004/17

Job Title: Executive Director

The World Fair Trade Organization (WFTO) Asia Foundation is looking for a dynamic and result oriented Executive Director to head its Secretariat office in Chiang Mai, Thailand.

Job Purpose

The Executive Director is responsible for the successful leadership and management of the WFTO Asia according to the strategic direction set by the Board of Directors.

The desired candidate shall possess the following:

1. Holder of a Master's Degree in Business Administration, International Development and related fields from a recognized University.
2. Have 5 or more years of progressive senior leadership and management experience in a non-profit or business organization.
3. Knowledge and familiarity of WFTO mission, Fair Trade movement, objectives and work in Asia.
4. Knowledge of Thai legislation applicable to Foundation or Non-Profit Management including: employment standards, occupational health and safety, development, taxation, health coverage etc.
5. Proficiency in preparing high quality Proposals and Reports, narrative and financial.
6. English language proficiency is required. Working knowledge of Thai is desirable. Any Asian language/s is an advantage.
7. Working knowledge of Asia's development issues, challenges and opportunities.
8. Willingness to live in Chiang Mai, Thailand but be prepared to travel extensively in Asia and other countries.
9. Commitment to work for at least 2 years.

Women from Asia are strongly encouraged to apply.

Salary range is between 50,000-75,000 Thai Baht. Provision of standard staff benefits applies.

Please send your Application Letter, Curriculum Vitae and 3 reference letters to boardpresident@wfto-asia.com. The Job Description can be obtained from the above address.

Deadline of submission: March 20, 2017

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